



Strategic Planning Process for FY 2008

Revised and approved November 26, 2007 by the SELCO/SELS Executive Committee

State Library Requirements

As part of the eligibility requirements for state funding, SELCO/SELS and the other regional library systems must conduct an ongoing process to create and update a regional strategic plan. While the State Library allows each region to develop an individual planning process that produces a strategic plan that is a useful tool within its environment, there are recommended steps.

- Review/revise mission every 18 months to 2 years
- Review/revise vision every 3 years
- Revise goals, strategies, and action plan every 3 years
- Submit fully-revised long-range plan every 3 years

Need a Process that will ...

- Engage SELCO/SELS members in planning for a collaborative regional future
- Integrate information shared by local library staff and board members during the last year as basis for our needs assessment including:
 - Thoughtful input and informal comments at:
 - 10 *Tech Planning Conversations*
 - 30 PC Support visits
 - 83 Site visits by Executive Director, Assistant Director, and/or Community Information Librarian
 - Longitudinal data gathered through the annual SELCO/SELS budget survey
 - Additional recommendations shared by library directors and board members as part of the “straw poll” conducted in anticipation of possible increases in state aid
- Complement the ongoing Structures Study
- Produce an effective planning tool that will guide the development and provision of regional library support services regardless of governance structure.

Revised Timeline and Activities

Month	Activity	Primary Responsibility
May 2007	Identify possible planning process	Staff
June	Discuss strategic planning process	Executive Committee
February 2008	Participate at Membership Meeting	Library staff & Board
March	Draft new strategic plan for services	Staff
March	Participate in annual budget survey	Library staff & Board
March - April	Offer public comment	Library staff & Board
April	Incorporate comments	Staff
April	Approve new strategic plan for services	Board
June	Submit MM & RLBS applications & plan	Staff