



## ORGANIZATIONAL REPORT FROM SELCO EXECUTIVE DIRECTOR ANN B. HUTTON – OCTOBER 2008

### SPECIAL CONSULTANTS PROGRAM LAUNCHED

- A “buzz marketing” workshop on October 28 will kick off SELCO’s new Special Consultant program. An outcome from the FY2008 strategic planning retreat, SELCO will contract with subject specialists in four areas: PR & Marketing, Early Literacy, and YA Programming, as well as creating inviting spaces for these audiences.
- A workshop or a series of workshops will introduce each topic and a group of pre-screened subject specialists, as well as include an initial opportunity for library directors, staff members, and trustees to brainstorm about a local dream.
- For more information: <http://www.selco.info/programs-services/special-consultants>

### ORIENTATION FOR BOARD MEMBERS AND A NEW LIBRARY DIRECTOR

- With new Board members comes a new round of orientation sessions. On September 23, I traveled to Zumbrota to meet with Ann Goplen and Library Director James Hill. Angie Taylor is in the process of scheduling orientation appointments in Albert Lea, Dodge Center, Hokah, Northfield, Stewartville, and West Concord.
- Orientation for Delane James, the new Library Director at Faribault’s Buckham Memorial Library, begins October 31 and will involve three onsite visits from SELCO staff, as well as individualized ILS training sessions.

### FY 2009 LSTA PROJECT FOR THE CHATFIELD BRASS BAND AND MUSIC LENDING LIBRARY

- Working with SirsiDynix, SELCO’s ILS vendor, approximately 34,000 records were migrated from the Library’s outmoded database to MARC format. Project catalogers are reviewing these records for accuracy and modifying them to fill in data. The staff will celebrate the completion of the first 4,000 improved records on October 22.
- Diana Reese accepted SELCO’s job offer and joined the staff on October 6, 2008 in a part-time, temporary position as LSTA Project Assistant. In this role, she will sort sheet music, search the database, and enter records until the conclusion of the LSTA project.

### PERSONNEL UPDATE

- SELCO is seeking a fulltime Software Development Specialist. Candidate review will begin October 22 and remain open until filled. This position is responsible for developing and maintaining web-based software applications, as well as providing technical support to the Online Libraries as a member of the Help Desk team, and assisting with server administration.

### TECHNOLOGY UPDATE

- Upgrades to the ILS, the public catalog, and our reporting suite are planned this fall. While primarily “bug-fixers,” there are several enhancements of interest to the Online Libraries, the main one being pre-overdue notices for patrons receiving notices via email.
- A Spanish language version of the SELCO online catalog is in beta testing at three sites.
- Work progresses with EnvisionWare to draft an implementation timeline. EnvisionWare will be offered to the Online Libraries as a Value Added Service and enables a library to accept credit card payments for Horizon fines and fees. Payment may be taken online through the catalog or in person at the library, with EnvisionWare fully integrated in real time with the ILS.