



ILS Operations & Technology Policy Joint Committee Meeting
SELCO Office – Avila Room SELCO Office
3:00 – 5:00 PM Regular Meeting
July 17, 2008

SELCO/SELS Technology Vision Statement

SELCO/SELS will champion equitable access to quality service in southeastern Minnesota libraries through acquisition, management, and support of technology solutions.

ILS Operations Committee Members

Lynne Young, Chair	✓	Stephanie Silvers, Alternate	
Ann Hokanson		Dianne Plager	✓
Renée P. Lowery, Alternate	✓	Bev Jorgenson, Alternate	
LaVonne Beach	✓	Ann Hutton	✓
Susan Hart, Vice Chair	✓	Michael Scott	✓
Sharon Grossardt	✓	Donovan Lambright	✓

Technology Policy Committee Members

Donald Regelman, Chair	✓	Donald Overlie	✓
Chris Henderson	✓	Fran Johnson	

Resource Staff

Mick Reese	✓	Jonya Pacey	✓
------------	---	-------------	---

Also Present

Bonnie Adams		James Hill	
Pat Johnson			

Meeting Notes

1. Welcome - Lynne welcomed everyone to the meeting
2. General Announcements - None
3. Unfinished Business

a. Input from Online Libraries from Elected Representatives

LaVonne reported that Bonnie had shared a list of concerns. First two items were previously answered via email by Donovan. The remaining concerns involved the action of moving people between committee positions without having a vote, what is to be done about members and expired members, and about staggered terms. Janice would like further information about searching on the Solutions and asking if there was going to be further training. Janice also asked about number of votes by library size.

b. Next-Generation Catalog Update—MasterKey Demonstration

- Josh Ferraro from LibLime demonstrated MasterKey, a federated searching tool and catalog replacement.
- LibLime provides implementation and support for open source software to its sponsoring companies.
- MasterKey searches targeted databases and keeps its own index (on the fly) to sort and relevance rank the returns at a very rapid pace – 20,000 records per minute. It de-dups and has faceted results, displayed on the left.

- After a search of the supported databases, the returned list is linked into the sources to display the article or item or URL.
- A category can be added to limit to Full Text.
- Results list is sorted by title, relevance, age. Relevance uses two algorithms, field rating and term frequency over document frequency.
- One live example is Howard County Library koha.hclibrary.org
- LibLime selects new functionality for their products based on “sponsorship”. Under this system, new functions are added when a customer library makes a commitment to pay for development. This helps the company focus on new functionality that is of the top priority to its customers. MasterKey is a search solution; it does not write to or modify the ILS database. This precludes MasterKey from patron functions like placing requests and viewing account information like fines. It is possible to produce software to bridge this gap but would require sponsorship (and additional fees) from SELCO.

c. Review ILS Task List

- Donovan reported on the Reports Suite enhancements. Mick explained that some of the reports requested are not possible, due to the architecture of the SirsiDynix databases.
- Reports enhancements were selected based on frequency of requests to the HelpDesk and trainers.
- Staff PC leasing being implemented in the next few months.
- We are implementing PC leasing to the Online Libraries. Lanesboro was the test site and Austin has committed to the program. Signed contracts are due to SELCO on October 01.
- We are reevaluating the concept of annual PC maintenance visits as a PC team. Most maintenance tasks are now being performed in the normal course of support and do not require a special site visit.
- Disaster plan is still under implementation.
- Print coin operated print box at Winona PL is almost done. July 22 is implementation date.

d. Spanish Language iPAC Trial Group Implementation

- Dianne has selected a test subject in her system. Donovan will send out a call for volunteer public libraries this next week.

e. EnvisionWare Proposal Report

- EnvisionWare sent a new proposal yesterday. Mick said it did not contain a formal price quote but was a consortial license with one flat rate licensing fee for SELCO and software costs per each library, plus additional costs per library for local credit card processing if desired. At this time, EnvisionWare has not responded to our question about annual fees and/or what ongoing maintenance costs will be per site. Need financial info from SirsiDynix.
- Patrons will see this as an extra tab on the borrower account screens, based on the iPAC profile the patron logs into.
- Ann proposed having the staff prepare a written summary for the committee once we have complete financial info from SirsiDynix. Committee agreed.
- Donovan needs to check with LibLime to see if an eCommerce solution is available for MasterKey in the works by developers.

f. Composition of ILS Operations Committee Membership

- Ann will change the word ‘retrain’ to be ‘retain’ on the blog post.
- Ann called for nominations last year for the medium public library rep and had no one was nominated. LaVonne, serving as an alternate, was willing to fill the position for one year.

- Ann apologized for not staying on top of the expired terms and it was truly an oversight. LaVonne and Dianne said that everyone is aware of when their terms expire and could have brought it up.
- Discussion on keeping the terms staggered properly as elections take place.
- Shirley's resignation came at the end of the school year and the call for nominations will go out when school is in session, September 2008.
- Ann said that growth in the medium-sized libraries has justified the addition of another public library representative.
- LaVonne moved and Sharon seconded a motion calling for nominations right away for all of the open public library seats. Motion carried unanimously. These terms will be for 2 years and 5 months.
- Susan's and Stephanie's positions as small public library representative and alternate are open. Dianne's seat is also open and the call for nominations will occur at the same time as the seat vacated by Shirley after school starts.
- Ann Hokanson's term included a full three years and six-months of Graham's term after his resignation, as per Robert's Rules of Order.
- LaVonne moved and Sharon seconded a motion to recommend that the Board add an additional medium sized representative to the committee. Motion carried unanimously.

4. New Business

a. Network Performance

- Donovan got some corrections to his documentation. Ann said that the slowness is caused by all of the T1 sites' public Internet traffic coming through the SELCO Cable and DLS services route most of the web traffic directly out, sending onto to SELCO only the traffic dealing with Horizon, our websites, or RPA and other services. Donovan reminded everyone that in September 2008, we are taking down the T-1s and there should be a noticeable improvement.
- This item was put on the agenda according to a request by James Lund, who was not in attendance. This item is to be included again next month.

b. Other – None

Next meeting: August 21, 2008