



ILS Operations & Technology Policy Joint Committee Meeting
SELCO Office – Avila Room SELCO Office
3:00 – 5:00 PM Regular Meeting
September 18, 2008

SELCO/SELS Technology Vision Statement

SELCO/SELS will champion equitable access to quality service in southeastern Minnesota libraries through acquisition, management, and support of technology solutions.

Present

ILS Operations Committee Members

Lynne Young, Chair	✓	Dianne Plager	✓
Ann Hokanson	✓	Bev Jorgenson, Alternate	
Peggy Havener, Alternative	✓	Susan Hart	✓
LaVonne Beach	✓	Monica Erickson	✓
Sharon Grossardt	✓	Michele McCaughtry, Alternate	✓
James Hill, Alternate		Ann Hutton	✓
Nancy McGuire	✓	Michael Scott	✓
		Donovan Lambright	✓

Technology Policy Committee Members

Donald Regelman, Chair	✓	Donald Overlie	✓
Chris Henderson	✓	Fran Johnson	

Resource Staff

Mick Reese	✓	Jonya Pacey	✓
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Also Present

Meeting Notes

1. Welcome & introduction of new members. (*Actions item denoted with a ★*)
 - Don welcomed everyone, including our two remote attendees, to the meeting.
2. General Announcements
 - Ann mentioned to the people attending the meeting remotely that we were using new teleconferencing units today, with four microphone/speaker units spaced evenly about the room.
 - Donovan said we are using the corporate version of our remote meeting software now but it should not look different and it does have more options.
3. Unfinished Business
 - Input from Online Libraries from Elected Representatives
 - Nancy said Jim asked about spine labels. Jonya will initiate a Help Desk ticket.
 - Review ILS Task List (*Donovan will highlight several items*)
 - PC Purchase update about moving from Gateway to Dell. September 12 was our deadline to receive our Gateway order before changing vendors.
 - LaCrescent PL workstation installation project is moving forward.

- Disaster plan is behind schedule and staff is working to bring this to completion.
 - Horizon upgrade – Ann Hokanson asked about pre-overdue notices. This is part of the next Horizon upgrade. We have not moved ahead with the upgrade as the release notes are unclear about our options for this functionality. We know it can be set by Location but it is not clear if we can choose to enable it after the upgrade or disable it if a library decides to stop using it. SirsiDynix has not responded to our request for clarification.
- Spanish Language iPAC Trial Group Implementation Report
 - Donovan reported this is to be implemented in Red Wing PL soon, Northfield PL next week and the Mayo HS appointment is in process.
- EnvisionWare Implementation Report
 - Contract was discussed and a number of questions answered.
- ILS Operations Committee Election Report
 - Susan Hart and Peggy Havener were welcomed by Ann to the committee. Ann reported the school ballot went out today.
- Next Generation Catalog Selection Processes
 - Discussion on the process needed to reach a decision. We do not have quotes from all vendors, and LibLime does not give out quotes but brings a customer in as a sponsor for modifications to the base package
 - Three systems from the three vendors were viewed as examples.
 1. Endeca – Phoenix System
 2. AquaBrowser - Queens Public Library
 3. MasterKey - University of Crete
 - It's important to be able to toggle back and forth between someone's home library and entire region.
 - Can all three vendors work in a consortial environment? – MasterKey is already working with one about our size and is using a tiered approach. AquaBrowser is working with a consortium. Staff will check with Endeca.
 - These are ILS-agnostic products and all were asked if they would be able to work with a variety of ILS, not tied to one particular ILS. All can.
 - MasterKey is an open source product and should work very well with open source ILSs
 - AquaBrowser stated they would help us move to a new ILS.
 - None of these are tied to the ILS in such a way as to provide requesting tasks and checking patron accounts. All have methods for providing this functionality.
 - The catalogs reviewed at the meeting were all highly customized according to the needs of the customers. We will customize our iPAC according to what we want.
 - AquaBrowser has an auto-correction for misspelled search terms.
 - Considering the variety of patron types, discussion was held about the learning curve and how that will impact staff time.
 - Susan Hart asked patrons to try different implementations and reported on her findings. Additional discussion about testing sample catalogs with patrons in the library environment and surveying real responses from those patrons. MasterKey does not have a large number of libraries yet – it is a newly developed federated searching tool while the other two have been available for a longer time.

- Motion by Ann Hokanson and seconded by Dianne Plager to spend the next 3-4 weeks having usability studies to test a variety of locations that use each of the three vendors and return to this meeting with survey results. Unanimous.
- Ann Hokanson will send out additional information.

4. New Business

- User Group Meeting Report
 - Committee members who attended reported on the User Group. Sharon said it was the best meeting for some time. She was inspired by the web development presentation. Chris reported he enjoyed Donovan's presentation on the next generation catalogs, Dave's presentation on network congestion, and the online meetings presentation.
 - Next meeting is January 13, 2009. At the November meeting, We will ask the committee for suggested topics and possible presentation volunteers.
- MnLINK ILL Meeting Report
 - Michael reported MINITEX staff came to talk about MnLINK and about the request numbers that they shared with us.
 - Michael then gave a local report, including numbers and procedures.
 - Examples were shared regarding media exceptions and attendees were encouraged to set this up. At this time, SELCO staff are monitoring and responding to refusals to share certain media, taking much staff time to do this. At this time, no Online Library has taken advantage of the option to set up media exceptions.
 - The checkout period for books has a six week checkout (4 weeks check out to patron and 2 weeks for transit), and for media, it was 4 weeks and will now be 3 weeks as discussed by the participants at the ILL meeting.
 - All handouts from the ILL session are available online on the website.
- iPAC 'My Account' Label and Text (*held over from August*)
 - Lynne said further information could be put on the My Account/ Log in page as part of the text on that page.
 - Another suggestion is to modify the text on the tabs.
 - Lynne showed how her own library modified the next on the Northfield PL access page.
 - Further exploration is necessary on this before a decision can be reached.
- Horizon Enhancements Prioritization (*held over from August*)
 - Donovan said there was not a formal process of surveying members but in analyzing tickets and requests made in classes.
 - Discussion about active enhancements and the next review.
- Serial Prediction Patterns as a Value-Added Service
 - Sharon said that it is difficult to create a prediction pattern. It was suggested to charge the same fee as original cataloging performed by SELCO staff for an Online Library, \$5.60 per record. Ann will discuss with Aurora.

5. Meeting adjourned.

Meeting Dates As currently scheduled, joint meetings are held monthly on the third Thursday from 3:00 – 5:00 p.m. Light refreshments will be provided.