

Organizational Policies and Procedures



Political Activity

Status: Current

Approved: September 2004

Reviewed/Revised: January 2007

Purpose: To comply with Internal Revenue Service (IRS) regulations and pertinent state laws that restrict the use of SELCO property in political campaign activities in support of or in opposition to candidates, including employee involvement during hours of employment.

SELCO encourages employees to register to vote and exercise their franchise right to vote in local, state, and national elections.

Specific endorsement or non-endorsement of candidates or partisan statements cannot be posted or displayed in the SELCO office, including individual office space, on the grounds or on SELCO owned vehicles or other property. SELCO vehicles may not be used for partisan political activity.

SELCO employees, directly or indirectly, during hours of employment, may not solicit or receive funds for political purposes.

SELCO equipment, such as but not limited to photocopy machines, computers, telephones, fax machines, or other equipment or supplies may not be used on behalf of or against any candidate for public office, political party, or political action committee

SELCO employees may participate in political activity outside their employment, but shall not allow their interest in a particular party, candidate or political issue to affect the objectivity of quality library service.